

BRIGHTON & HOVE CITY COUNCIL
STRATEGY, FINANCE & CITY REGENERATION COMMITTEE

4.00pm 7 DECEMBER 2023

COUNCIL CHAMBER, HOVE TOWN HALL

DECISION LIST

Part One

64 TARGETED BUDGET MANAGEMENT (TBM) 2023/24: MONTH 7 (OCTOBER)

Contact Officer: Nigel Manvell

Tel: 01273 293104

Ward Affected: All Wards

- 1) That the Committee note the forecast risk position for the General Fund, which indicates a potential forecast overspend risk of £2.870m. This includes an overspend of £0.361m on the council's share of the NHS managed Section 75 services.
- 2) That the Committee note the further escalation of recruitment and spending controls summarised in Section 12 to assist in mitigating the overspend forecast over the remaining months of the financial year.
- 3) That the Committee note the forecast for the Housing Revenue Account (HRA), which is currently a break-even position.
- 4) That the Committee note the forecast position for the Dedicated Schools Grant which is currently an overspend of £0.573m.
- 5) That the Committee note the forecast outturn position on the capital programme which is a forecast underspend of £1.986m and approve the variations and slippage in Appendix 6 and new schemes as set out in Appendix 7.

65 TREASURY MANAGEMENT STRATEGY STATEMENT 2023-24 - MID-YEAR REVIEW

Contact Officer: Haley Woollard

Tel: 01273 291246

Ward Affected: All Wards

- 1) That Strategy, Finance & City Regeneration Committee notes the key actions taken during the first half of 2023/24 to meet the Treasury

Management Strategy Statement and practices (including the investment strategy) as set out in this report.

- 2) That Strategy, Finance & City Regeneration Committee notes the reported compliance with the Annual Investment Strategy for the 6 month period up to the end of September 2023.
- 3) That Strategy, Finance & City Regeneration Committee notes that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.

66 FAIR & INCLUSIVE UPDATE INCLUDING ETHNICITY AND DISABILITY PAY GAP REPORTS

Ward Affected: All Wards

- 1) That Committee notes the report and continues to support and champion actions within the FIAP.
- 2) That the organisation continues to ensure ethnically diverse panels for all senior posts, and that resource is identified as soon as possible to ensure diverse panels for all recruitment across the council where practicable.
- 3) That additional guidance is provided to ensure full use is made of positive action that can be applied during recruitment processes including candidate anonymisation and use of [Section 159 of the Equality Act 2010](#) (tiebreaker provision).
- 4) That the organisation allocates resource effectively and prioritises areas where workforce profile data shows the most under-representation.

67 CUSTOMER EXPERIENCE STRATEGY

Contact Officer: Rima Desai

Tel: 01273 291268

Ward Affected: All Wards

- 1) That the Committee approves the Customer Experience Strategy as set out in Appendix 1.

68 PROGRESS UPDATE AGAINST CORPORATE KEY PERFORMANCE INDICATORS AND RISKS

Contact Officer: Dean Austyn, Rima Desai

Tel: 01273 291269, Tel: 01273 291268

Ward Affected: All Wards

- 1) That SFCR Committee note the progress made in relation to Corporate KPIs, particularly the corrective measures outlined for 'red' and 'amber' indicators included in Appendix 1.

- 2) That SFCR Committee note the council's current Strategic Risks linked to the committee as outlined in Appendix 2.
- 3) That SFCR Committee note progress against Annual Governance Statement (AGS) actions as monitored by Directorate Plans included in Appendix 3.

69 LOCAL LAND CHARGES - FEES AND CHARGES

Contact Officer: Michael Appleford *Tel:* 01273 291997
Ward Affected: All Wards

- 1) That Committee agrees the fees and charges set out in 3.3.

70 BUS & TAXI SHELTERS CONCESSION AGREEMENT

Contact Officer: Owen McElroy *Tel:* 01273 290368
Ward Affected: All Wards

- 1) That the Committee grants delegated authority to the Executive Director Economy, Environment & Culture, following consultation with the Chair of the Committee, to procure and award a new Bus & Taxi Shelter Advertising Concession for a period of 8 years with an option to extend for a further period up to 24 months.
- 2) That Committee agrees a waiver of contract standing orders to enable officers to agree an extension to the current concession contract on its expiry on 31st March 2024, or to enter into a new short-term contract, in each case for up to 18 months with an option to extend for a further 6 months while the procurement process takes place.
- 3) That committee approves a draft policy restricting the advertising of High Fat, Sugar, and Salt (HFSS) products on all Council owned and managed advertising spaces across the City as set out in Appendix A, the policy to apply only on the retendering or renewal of leases on any sites or properties.

71 LEISURE CONTRACT - FUTURE MANAGEMENT OPTIONS

Ward Affected: All Wards

- 1) That the Strategy, Finance & City Regeneration Committee agree that outsourcing the leisure contract remains the best option for the council's future leisure provision.

72 REVIEW OF DOWNLAND ADVISORY PANEL TERMS OF REFERENCE - 2023

Ward Affected: All Wards

- 1) That Committee agrees to the revised DAP Terms of Reference set out in Appendix 1.

73 APPOINTMENTS TO OUTSIDE BODIES

Contact Officer: Elizabeth Culbert Tel: 01273 291515

Ward Affected: All Wards

- 1) That Committee agrees appointments to the following Outside Body positions

Standing Advisory Council on Religious Education (SACRE) – Councillor Muten and Councillor Miller

East Sussex Pensions Board – Nigel Manvell (Section 151 Officer)

74 COMMERCIAL INVESTMENT PROPERTY STRATEGY

Contact Officer: Angela Dymott Tel: 01273 291450

Ward Affected: All Wards

- 1) That Committee agrees to the disposal of properties listed in Appendix 1 of Part 2 of this report and delegates authority to the Executive Director Economy, Environment and Culture and the Executive Director Governance, People & Resources to approve terms and take any necessary steps to facilitate this recommendation.
- 2) That Committee agrees to the provision of an annual commercial asset investment fund as described in paragraph 3.18 of this report to be included as part of the Capital Strategy for 2024/25 onwards.
- 3) That Committees agreed to the allocation of the net capital receipt from the disposal of 8-9 Kings Road for investment in the Commercial Investment Property Portfolio to address the council's repair liability as described in paragraph 3.22.

75 RESIDENTIAL PROPERTY STRATEGY (NON-HRA)

Contact Officer: Jessica Hamilton Tel: 01273 291461

Ward Affected: All Wards

- 1) That Committee notes the previous Committee decisions detailed in Appendix 1 of Part 2 of this report granting authority for the disposal of residential properties listed in paragraphs 3.2 and 3.3 of Part 2 of this report.

- 2) That Committee agrees to the disposal of additional vacant residential properties listed in paragraph 3.5 of Part 2 of this report and delegates authority to the Executive Director Economy, Environment and Culture and the Assistant Director Legal and Democratic Services to approve terms and take any necessary steps to facilitate this recommendation.
- 3) That Committee agrees to the disposal of residential properties listed in paragraph 3.8 and 3.9 of Part 2 of this report and delegates authority to the Executive Director Economy, Environment and Culture and the Assistant Director Legal and Democratic Services to approve terms and take any necessary steps to facilitate this recommendation.
- 4) That Committee agrees that 20% of the net proceeds from the disposal of the properties within the City Downland Estate identified in paragraphs 3.8 and 3.9 of the Part 2 report are ringfenced for the implementation of the City Downland Estate Plan priorities as set out at paragraph 3.17;
- 5) That Committee agrees that the net proceeds from the disposal of properties identified in paragraphs 3.2 and 3.3 of the Part 2 report, previously approved for disposal, be decoupled from investment in the Stanmer Traditional Agricultural Buildings and instead be allocated to support capital investment in line with the council's approved capital strategy as set out at paragraph 3.18 of the report.
- 6) That the net proceeds from the disposal of the properties identified in paragraph 3.5 of the Part 2 report are allocated to support capital investment in line with the council's approved capital strategy as described in paragraph 3.18.

76 ZERO EMISSIONS BUSES (ZEBRA2) GRANT APPLICATION

Contact Officer: Owen McElroy

Tel: 01273 290368

Ward Affected: All Wards

- 1) That Committee notes the report and supports the bid for ZEBRA 2 funding for buses and charging infrastructure.
- 2) That Committee approves a match funding contribution towards the bid as detailed in the Part Two report, subject to identification of resource.

77 COMMERCIAL INVESTMENT PROPERTY STRATEGY PART 2

Contact Officer: Jessica Hamilton

Tel: 01273 291461

Ward Affected: All Wards

As per the Part Two report

78 RESIDENTIAL PROPERTY STRATEGY (NON HRA) PART 2

Contact Officer: Angela Dymott

Tel: 01273 291450

Ward Affected: All Wards

As per the Part Two report

79 ZERO EMISSIONS BUSES (ZEBRA2) GRANT APPLICATION (EXEMPT CATEGORY 3)

Contact Officer: Owen McElroy

Tel: 01273 290368

Ward Affected: All Wards

As per the Part Two report

a) FIELD_TITLE